



## **ISK Corporate Membership Guidelines**

**Approved: 15<sup>th</sup> May 2026**

### **1.0 Introduction**

The Institution of Surveyors of Kenya (ISK), established to promote the practice and advancement of surveying, real estate and land administration, recognizes the importance of collaboration with corporate entities that contribute to the development of Kenya's land, property, and built environment sectors. To this end, ISK offers Corporate Membership to eligible firms and organizations engaged in surveying, real estate and land administration related consultancy services. This category aims to strengthen partnerships, promote professionalism, and enhance mutual growth between the Institution and its corporate partners.

### **2.0 Objectives of Corporate Membership**

Corporate Membership seeks to:

- a) Foster institutional collaboration between ISK and professional firms in the land and built environment sectors.
- b) Promote ethical and professional standards among corporate entities practicing in ISK disciplines.
- c) Provide a platform for shared learning, research, and policy engagement.
- d) Offer corporate members visibility and recognition as partners in promoting excellence within the surveying and property industries.
- e) Encourage compliance with professional and statutory requirements governing surveying and related practices.

### **3.0 Scope and Coverage of Corporate Membership**

Pursuant to Article 6(j) of the ISK Constitution, Corporate Members shall comprise firms, partnerships, or registered companies engaged in professional practice in any of the following areas:

- a) Land Surveying;
- b) Valuation;
- c) Building Survey;
- d) Facilities Management;
- e) Land Administration and Management Services;
- f) Engineering Surveying;
- g) Geospatial Information Management;
- h) Estate Agency; and



i) Property Management

In accordance with the ISK Constitution, such firms must be at least 25% owned by members of the Institution of Surveyors of Kenya (ISK) who are employed therein and heading the relevant departments in line with their professional practice.

#### 4.0 Categories of Corporate Membership

Corporate Members shall be classified as follows:

| Type                                         | Description How will this be measured?                                                       |
|----------------------------------------------|----------------------------------------------------------------------------------------------|
| <b>Platinum Corporate Member</b>             | ❖ Payment of KSh. 300,000 Admission Fee and an annual subscription of KSh. 150,000           |
| <b>Gold Corporate Member</b>                 | ❖ Payment of KSh. 200,000 Admission Fee and an annual subscription of KSh. 100,000           |
| <b>Silver Corporate Member</b>               | ❖ Payment of KSh. 100,000 Admission Fee and an annual subscription of KSh. 50,000            |
| <del><b>Associate Corporate Member</b></del> | <del>❖ Payment of KSh. 100,000 Admission Fee and an annual subscription of KSh. 50,000</del> |

#### 5.0 Eligibility Criteria

To qualify for Corporate Membership, an applicant firm must:

- Be duly registered and legally operating in Kenya.
- Be engaged in at least one of the professional practices listed in Article 6(j) of the ISK Constitution.
- Demonstrate that a minimum of 25% of the ownership or shareholding is held by members of ISK employed within the firm.
- Ensure that ISK members within the firm head the relevant departments in line with their professional qualifications and practice.
- Have a valid tax compliance certificate and business registration documentation.
- Commit to upholding professional ethics, integrity, and ISK's Code of Conduct.

#### 6.0 Application Procedure

- Complete the prescribed Corporate Membership Application Form available at the ISK Secretariat or website.
- Submit the application with the following attachments:
  - o Certificate of Incorporation or Business Registration.
  - o Tax Compliance Certificate (valid).
  - o Company profile outlining professional services offered.



- o List of departmental heads who are ISK members, including membership numbers.
  - o Organizational ownership structure highlighting ISK member shareholding (minimum 25%).
- c) The ISK Professional Practice and Membership Committee shall evaluate the application and submit recommendations to the ISK Council through the Executive Committee for approval.
- d) Upon approval, the applicant shall pay the prescribed admission and annual subscription fees.

### **7.0 Membership Fees and Subscriptions**

| <b>No.</b> | <b>Category</b> | <b>Admission Fee (KSh)</b> | <b>Annual Subscription (KSh)</b> |
|------------|-----------------|----------------------------|----------------------------------|
| <b>1.</b>  | Platinum        | 300,000                    | 150,000                          |
| <b>2.</b>  | Gold            | 200,000                    | 100,000                          |
| <b>3.</b>  | Silver          | 100,000                    | 50,000                           |

*Note: All fees are subject to periodic review and adjustment by the ISK Council.*

### **8.0 Rights and Privileges of Corporate Members**

#### **8.1 Platinum Corporate Members shall:**

- a) Use the title “Platinum Corporate Member – Institution of Surveyors of Kenya (ISK)” in official communications.
- b) Be listed on the ISK website and publications.
- c) Participate in ISK conferences, exhibitions, training, and policy forums at 15% discount.
- d) Collaborate with ISK on research, innovation, and advocacy programs.
- e) Receive recognition through annual awards for professional excellence.
- f) Staff working under the corporate member to enjoy 15% discount on their annual subscriptions

#### **8.2 Gold Corporate Members shall:**

- a) Use the title “Gold Corporate Member – Institution of Surveyors of Kenya (ISK)” in official communications.
- b) Be listed on the ISK website and publications.
- c) Participate in ISK conferences, exhibitions, training, and policy forums at 10% discount.
- d) Collaborate with ISK on research, innovation, and advocacy programs.
- e) Staff working under the corporate member to enjoy 10% discount on their annual subscriptions



### 8.3 Silver Corporate Members shall:

- a) Use the title “Silver Corporate Member – Institution of Surveyors of Kenya (ISK)” in official communications.
- b) Be listed on the ISK website and publications.
- c) Participate in ISK conferences, exhibitions, training, and policy forums at 5% discount.
- d) Staff working under the corporate member to enjoy 5% discount on their annual subscriptions

## 9.0 Obligations of Corporate Members

Corporate Members shall:

- a) Uphold the Constitution, Code of Conduct, and values of ISK.
- b) Maintain at least 25% ownership and departmental leadership by ISK members.
- c) Pay all dues and subscriptions promptly.
- d) Notify ISK of any material change in ownership or management structure.
- e) Promote ethical practice and integrity within the profession.
- f) Support ISK activities aimed at professional advancement.

## 10.0 Suspension, Termination, and Reinstatement

- a) Corporate Membership may be suspended or terminated by the Council where a member:
  - ✓ Fails to comply with Article 6(j) requirements on ownership or leadership.
  - ✓ Defaults in payment of dues for more than one year.
  - ✓ Engages in unethical or unprofessional conduct.
- b) Reinstatement may be considered upon rectification of the cause of suspension and Council approval.

## 11.0 Recognition and Awards

Corporate Members demonstrating outstanding professional conduct, innovation, or contribution to ISK activities shall be recognized through:

- ❖ Certificates of Excellence.
- ❖ Awards presented at ISK Annual Conferences or events.
- ❖ Featured profiles in ISK publications.



### **12.0 Effective Date**

These Corporate Membership Guidelines shall take effect upon approval by the ISK Council and remain binding on all current and future Corporate Members of the Institution.

### **13.0 Review and Amendments**

These Guidelines shall be periodically reviewed by the ISK Council and ratified at the Annual General Meeting.