

TO: All Graduate Members, Chapter of VEMS, BS and LAM

RE: ISK 2017 PROFESSIONAL EXAMINATION

This is to inform you that the registration for 2017 ISK professional examination is currently ongoing and the deadline will be **15th March 2017**. Those eligible to sit the examination are those who were admitted as Graduate members on or before 31st March 2015.

Eligible candidates are requested to note that:

1. They must submit the topic of the project they wish to undertake together with the Application Form for approval or otherwise by Examination Board when returning the application form (i.e. by 15th March 2017)
2. The Project must be handed in on or before **24th July 2017**. No extensions will be allowed whatsoever.
3. Attendance of all lectures for candidates sitting the entire examination is **mandatory**. Failure to attend the lectures will lead to disqualification. Candidates who are re-sitting the examinations must also attend the lectures for the subjects they are being re-examined failure to which they will be barred from sitting the examination.
4. All candidates must at the time of registering for the exams submit a "statement of experience". The statement should not exceed 1500 typed words. It must contain the candidates personal data, limited to name, date of birth, sex, current address, telephone numbers (office, home, and mobile), email, current employer and name of principal, educational background and professional practice experiences. Candidates must also state their reasons for sitting the exams.
5. The application forms for the admission to the ISK Professional Examination must be returned to the ISK Secretariat Office so as to reach there not later than 15th March 2017.
6. All candidates are required to familiarize themselves with the examination syllabus which can be downloaded on the ISK website and abide by the set rules and regulations.
7. Examination fees for Full Exam is **Kshs.25,000.00**.
8. It is mandatory for all candidates to attend the initial briefing/seminar to be conducted on **01st March 2017**.