



## INSTITUTION OF SURVEYORS OF KENYA

TO: All Graduate (formerly Associate) Members

**RE: ISK 2017 PROFESSIONAL EXAMINATION FOR GIS, ES & LS CHAPTERS**

This is to inform all those who are eligible for the 2017 Professional Examination for the Geospatial Information Management Surveyors (GIS), Engineering Surveyors & Land Surveyors chapters to note as follows:

- a) **Professional Examination for the GIS, ES and LS chapters shall be held once a year.**
- b) **All application forms for the Professional Examinations must be returned to the ISK Secretariat so as to reach the CEO not later than 20<sup>th</sup> Feb. 2017.**
- c) All candidates must at the time of registering for the exams submit a "statement of experience". The statement should not exceed 1,500 typed words. It must contain the candidates personal data, limited to name, date of birth, sex, current address, telephone numbers (office, home, and mobile), email, current employer and name of principal, educational background and professional practice experiences. Candidates must also state their reasons for sitting the exams.
- d) **That a candidate (unless exempted) must indicate the proposed topic for their Technical Paper by 20<sup>th</sup> Feb. 2017 for approval or otherwise by the Education Functions Committee (EFC).**
- e) The Technical Paper and Production Jobs must be handed in on or before **1<sup>st</sup> Sept. 2017**. Candidates who do not deliver their Technical Paper or Production Jobs by the set deadline will be surcharged Kshs. 1,500.00 per day (**public and weekend days included**) or be barred from sitting the written papers altogether.
- f) All candidates MUST sit the written Examinations.
- g) Lectures for Written Examinations shall be held on the **1<sup>st</sup> week of August 2017** whereas the Examinations will be held on the **1<sup>st</sup> week of September, 2017** exact dates will be communicated to the candidates.
- h) Attendance of all lectures for candidates sitting the written examinations is mandatory. Failure to attend the lectures will lead to disqualification.
- i) Candidates who are re-sitting the examinations must attend the lectures for the subjects they are being re-examined failure to which they will be barred from sitting the examinations.
- j) Examination Fees for Full Exam is **Kshs. 15,000.00**.
- k) It is mandatory for all candidates to have attended the initial briefing/seminar conducted on **20<sup>th</sup> January, 2017**. Anyone who failed to attend the briefing seminar and who wants to register for the Professional Examinations will be required to pay **Kshs. 2,500.00**
- l) Anyone who fails any part of the examination will be required to register for the next year examination. Registration fees in that instance will be Kshs. 3,000.00. In addition, such a candidate will be required to pay KShs. 5,000 for failing the Technical Paper and KShs. 2,500 for each failed written examination, production job or oral examination

Kindly visit our website [www.isk.or.ke](http://www.isk.or.ke) or contact **Susan** at the ISK secretariat for the complete set of rules on the examinations.

**Education Functions Committee**

CC. All Principals, kindly pass this message to all Graduate Members (previously Associates) working in your firm.