

**MINUTES OF THE 10TH ENGINEERING SURVEYORS CHAPTER MEETING HELD
ON 15TH MARCH 2017 AT THE ISK BOARD ROOM, NAIROBI**

PRESENT

Full Members

1. Wycliffe Abiero – Secretary (Chairing)
2. Samson M.Mwaura
3. Joseph R. R. Aganyo

Graduate Member

1. Sammy M. Matara – Taking Minutes
2. Edgar Selebwa
3. Collins Nyonje
4. Mwongela Erick Murithi
5. Kevin Otiego
6. Robert Itambo
7. Okello B. Ndwallah

Student Member

1. Belinda Ayuma
2. Brenda Anyango
3. Edward Karungu
- 4.

Absent with Apology

1. David Thuo
2. Joe Ondulo

AGENDA

1. Confirmation of the 9th ES Chapter Meeting Minutes
2. Matters Arising
3. Examination 2017
4. Report from EFC
5. Report from the Council
6. ES Chapter Agenda for 2017 Calendar Year
7. AOB

Min 001/2017: Introduction

The meeting started at 3:00pm with a word of prayer from Belinda. The Chairman welcomed members to the meeting and highlighted the agenda of the meeting. The Chairman also emphasized the importance of members attending Chapter meetings as well as being punctual.

Min 002/2017: Confirmation of Minutes of the Previous Meeting

The Chairman read through the minutes of the 9th ES meeting held on the 06th of December 2016. Members present were asked to confirm if the records therein were a true reflection of the issues discussed in the previous meeting. Only one member who attended the previous meeting was present and therefore it was proposed the minutes that the minutes will be examined in the next meeting (11th Meeting) and be confirmed if at all there will be at least 2 members who attended the 9th ES Chapter meeting.

Corrections

1. The Secretary was requested to correct MIN 23/2016 which stated that the names of the new members who had been recruited were not read during the meeting because the Chapter Secretary was not in the meeting. Instead this was as a result of the list being released late that afternoon therefore it was impossible for the names to be read out during the 9th ES Chapter meeting.

Min 003/2017 Matters Arising

The meeting was informed of the following matters arising;

Strategic Plan: The chapter officials had not received any comments from members, it was therefore assumed that members were satisfied with the current ISK strategic plan.

It was also proposed that a committee will be constituted to develop a strategic plan for the ES chapter for the following 3 years in line with the current ISK strategic plan.

CPD Points: the chairman informed members that the CPD review committee had not finalized their report. Surveyor Ondulo had been appointed to represent the ES chapter in this committee.

Sectional Property Act Review Committee: It was confirmed that the ES Chapter does not have a representative in the SPA Review Committee. Members proposed that a representative of the ES Chapter be nominated in the next chapter meeting.

ES Chapter WhatsApp Group: It was reported that this communication is not being fully utilized except for informing members about meetings. It was agreed that members should propose topics or any challenging issues affecting Engineering Surveyors for discussion.

Min 004/2017 Examination 2017

It was reported that the Exam 2017/2018 briefing seminar had been held in January 2017 and a total of 83 candidates attended. Out of the 83 who attended the seminar 51 had applied to undertake the full membership exams.

It was noted that a large percentage of the applicants had applied for exemption, and this had necessitated the organization of a second seminar (dates to be communicated in the next two weeks) where the matter of exemptions will be discussed as well as the evaluation of the viability of the technical paper topics presented by candidates.

It was proposed that the ES chapter examination Board membership be increased from the previous three members to a number that can manage to mark/evaluate the full membership exam as a result of the increased number of applicants.

Min 005/2017 Report from EFC

It was noted that a total of 48 candidates from the ES chapter will receive their membership certificates during this year's ISK AGM in Kisumu;

Full Members	7
Graduate Members	16
Technician Members	5
Student Members	19

The chairman informed members about the Shule Yangu Initiative (A collaborative project between the Ministry of Lands and Physical Planning and ISK) to ensure that all public primary and secondary schools are surveyed and issued with title deeds at a subsidized fee.

The meeting was also informed that students graduating with B. Phil and B. Tech degrees from Technical University of Kenya must also present their Diploma and/or Higher National Diploma certificates in addition to their degree certificate when applying for graduate membership.

Min 006/2017 Report from the Council

It was reported that this year's ISK AGM will be held on 31/03/2017 at Vic Hotel in Kisumu, the AGM will be preceded by a pre-AGM seminar on 30/03/2017 at the same venue which all members are encouraged to attend.

All members receiving membership certificates must attend the AGM

During the AGM the institutions Vision, Mission and goals for the next three years will also be discussed.

There is a proposal for a constitutional change whereby persons applying for technician membership will be required to provide information about their principals, where they work and the activities they are involved in.

Min 007/2017 ES Chapter Agenda for 2017 Calendar Year

Two agenda items were proposed and discussed;

1. Welfare and Recruitment Drive

The meeting proposed the formation of a welfare and recruitment committee in the next (11th) chapter meeting.

The committee will be charged with spearheading membership recruitment drives as well as visiting institutions where chapter members work e.g. Kenya Railways, Kenya Power, KURA, KeNHA etc.

and discussing the possibility of these institutions paying the annual subscriptions and AGM/dinner fees for the members.

2. Non-Title Survey Manual

It was agreed that a committee referred to as the Non-Title Surveys Manual Review Committee will be formed in the next chapter meeting to spearhead the review and restructuring of the current non-title surveys manual.

Min 008/2017 AOB

Members requested that during chapter meetings we should have representatives of the Director of Surveys and the Land Surveyor's Board to update members on what is happening in the ministry of Lands and at the Board.

Members requested that the report prepared by the Georeferencing Committee should be distributed to them for their input and comments.

Members requested for a review of the meeting dates and time.

Members proposed the formation of a committee that will prepare a proposal on how utilities e.g. power lines, water distribution lines, fibre optic cable networks etc. can be mapped and well documented in the country to avoid delays in implementation of infrastructure projects as well as enable sharing of the same data.

It was clarified to student members that they are free to join any one or all of the three geospatial chapters.

Members appointed Edgar Selebwa, Robert Itambo and the ES Chapter Liaison officer at ISK to be the ES Chapter WhatsApp Group Administrators. They were also requested to vet members before adding them to the group and to ensure that the group is active and vibrant.

There being no other business the meeting was adjourned at 4:35pm.

Signature

ChairmanDate.....

Secretary..... Date.....